

RESOLUTION AUTHORIZING A CAPITAL IMPROVEMENTS PROGRAM

WHEREAS, the cost and condition of capital improvements are vital to the successful operation of county services; and

WHEREAS, the governing body has determined that implementing a capital improvements program will assist the body in making sound fiscal decisions regarding capital improvements; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of _____ County, Tennessee, meeting in regular session on this ____ day of _____, 20__, that:

SECTION 1. A Capital Improvements Program (the "program") shall be established as provided in this resolution.

SECTION 2. A Capital Improvements Program Committee (the "committee") shall be established. Such committee shall consist of five members, with two members being appointed by the governing body, one member being appointed by the county mayor/executive, one member being appointed by the chief administrative officer of the highway department and one member being appointed by the director of schools.

SECTION 3. The committee created pursuant to this resolution shall have the following duties:

1. Organize and select a committee chairman;
2. Assign a person to coordinate the program;
3. Assign staff members of the various departments affected by the program to assist the coordinator in implementing the program; and
4. Adopt such policies and procedures as may be necessary to implement the program.

SECTION 4. For purposes of this resolution, "Capital Improvements" covered by the program shall include major expenditures for capital projects that are not recurring on a "year in, year out" basis and that fit within one or more of the following categories:

1. All projects requiring debt obligations;
2. Any acquisition or lease of land;
3. Purchases of major equipment and vehicles valued in excess of \$ _____ and with a life expectancy of four years or more;
4. Construction of new buildings, facilities or roads with an estimated cost, including engineering, design and other preconstruction costs, in excess of \$ _____;
5. Major building improvements that are not routine expenses and that

- substantially enhance the value and extend the life of a structure;
6. Major equipment or furnishings required to furnish new buildings or other projects; or

SECTION 5. Each department requesting capital improvements must submit the necessary forms and comply with all other policies and procedures established by the committee in order to have such request considered by the governing body.

SECTION 6. The committee shall organize as soon as possible and shall implement the program by September 1, 20__.

SECTION 7. All resolutions in conflict with this resolution are hereby repealed insofar as such conflict exists.

SECTION 8. This resolution shall be effective upon its passage and approval, the public welfare requiring it.

Adopted this ____ day of _____, 20__.

APPROVED:

County Mayor

ATTEST:

County Clerk